



The Motor Caravanners' Club North West Midlands & North Wales Group



Arley Hall – 24th September 2016

The meeting was convened at 10.30am.

Present:

Gail Blackwell - Chairperson

Joan Woolnough - Secretary

Penny Feeney - Asst. Secretary

Eileen Harvey - Treasurer

Ian Hill - Rally Officer

Paula Wilks - Committee member

Lynn Miller - Committee member

1 Apologies

Mrs Melody Pearce and Mrs Gill Crosby.

2 Minutes of previous meeting.

The minutes of the emergency meeting held at Llangollen, had previously been circulated were passed as correct by those present.

Proposed: Eileen Harvey Seconded: Lynn Miller

Passed Unanimously.

3 Year End Accounts.

This matter has been deferred from the previous meeting, Mrs Maria Hill was asked to join the meeting in order to clarify the accounts, which at this point in the meeting did not balance. Mrs Hill explained that although the Cotton Arms took place on 29th-31st July, the monies could not be banked until 2/08/2016.

This meant that the Cotton Arms rally accounts would be carried over to the next financial year, as the money was not in the bank at the financial yearend i.e. 31st. July 2016. Mrs Hill went on to point out some inconsistencies in the book keeping, such as no record of end numbers on bingo ticket, nothing to say if bonus ball numbers were sold at £1.00 or 50p and some open the box ticket sales and no end numbers on the tickets, all this makes the accounts difficult to reconcile. She requested that rigorous procedures be put in place in order to make things easier for the treasurer to reconcile the accounts.

Mrs Blackwell thanked Mrs Hill for all her hard work on the accounts, and Mrs Hill left the meeting.

2 Supplementary Document.

There are two proposed changes to the supplementary document.

a) It was passed by the members at last years' members meeting that a cap of £500.00 on a single item of equipment purchased, be put in place.

The proposal now reads:

A cap to be placed on the purchase of new equipment in the amount of £500.00 per item, unless circumstances warrant more being spent and 75% of the committee agree. Should the need ever arise to spend more than £500.00, the membership will be informed via the website.
(It is not always practical to wait a year.)

Change to sector iv of the business procedures.

b) When a committee has less than 10 members, then husbands and wives should be allowed to serve on the same committee, but only one partner would be entitled to hold an executive position.

Proposed: P. Feeney Seconded: G. Blackwell

Passed: unanimously.

3 A.G.M.

As the A.G.M was discussed at the emergency meeting held at Llangollen, it was confirmed that the caterer had been booked and some raffle prizes bought. As Lynn has proposed that Mrs Marian Painter be asked to make the flower arrangements, Ian was asked to organise this.

4 Christmas Party.

The design of the Christmas Party tickets was circulated and approved by all the committee. After a short discussion the menu for the party was agreed as follows:

Choice of the following:

Starter: Homemade vegetable soup, Garlic Mushrooms or Prawn Cocktail.

Main Course: Beef, Turkey or Stuffed Peppers. (vegetarian option)

Dessert: Christmas Pudding, Profiteroles or Fresh fruit salad.

Cheese and biscuits and coffee.

Paula and Eileen to sell the tickets. Tickets to be available from the AGM rally.

Cost: Adults: £26.00

Children: Under 5 Free

5 - 11 £9.00

11 - 18 £14.00

Items 5, 6 and 7

These items were dealt with together by the Rally Officer.

It was agreed to hold a post national holiday rally, and Ian is looking into several venues.

The 2017 rally programme is nearly complete, with just a few dates to be filled in, the prices of the 2017 rallies will be based on an average cost of all the rallies.

The Tytherington rally is to go ahead as Ian has managed to negotiate a more reasonable price.

8 Any other business.

Rally programme.

Ian has been asked to obtain a quote for printing 750 rally programmes.

Confirmation of venues.

Lynn requested that as a matter of courtesy, the rally officer should confirm that a rally will take place 2/3 weeks prior to the date of the rally.

Rally confirmations.

Ian suggested that a copy of the rally confirmation form be passed to the treasurer, so that they have all the relevant contact details.

It was also proposed that if necessary a minute can be proposed and passed by e-mail.

There being no further business the meeting closed at 1.30pm.